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## After School Pick Up of Students

Policy Developed Date: 11 June 2019

Policy Reviewed Date: 11 June 2022

### **Identity Statement**

St Joseph's; a child safe school, is a Catholic Community in the Josephite tradition where we learn and grow in the Spirit together.

### **Vision Statements**

St Joseph's; a child safe school, strives to be an educating community:

- Where the total development of each child is nurtured.
- Where an environment of trust, respect, hope and safety is built, with direct reference and consideration to child safe standards and policies.
- Where families and the school work in partnership sharing the responsibility to educate the child.
- Where school life is an integral part of the parish and the wider community.
- Where the students learn in a challenging, enjoyable and cooperative way.
- Where the teachings of Jesus are taught, modelled and lived.

### **Graduate Outcomes**

St Joseph's students learn to become:

- Problem solving, inquiring, critical thinkers with high competencies in literacy and numeracy.
- Technologically competent and ethical users of technology.
- Hope filled, independent, resilient and confident young people.
- Knowledgeable and appreciative of the Catholic faith.
- Socially adept, respectful, just, environmentally conscious and appreciative of diversity.

**At St Joseph's we are being our best when we are...**

**Being respectful, being friendly and being positive learners.**



**Rationale:**

To ensure school staff understand their supervision and yard duty responsibilities.

**Aims:**

The principal is responsible for ensuring that there is a well-organised and responsive system of supervision in place during school hours, before and after school. This policy applies to all teaching and non-teaching staff at St Joseph's, including education support staff, casual relief teachers and visiting teachers. School staff are responsible for following reasonable and lawful instructions from the principal, including instructions to provide supervision to students at specific dates, time and places.

**Implementation:**

Before and after school, St. Joseph's School Nagambie's grounds are supervised by school staff from 8.30am until 3.20pm. Outside of these hours, school staff will not be available to supervise students. Students arriving before 8:30 must sit on the brown seats outside the 3-4 classroom until the yard duty teacher indicates they are able to move into the yard.

After school Leo Jones, or another member of staff, will collect those students travelling on the bus from the bus line at the end of the classroom building and walk them to the correct bus. Those students walking home alone or with siblings will make their way out the gate in a calm and timely manner. Those riding bikes, scooters or skateboards will need to wear their helmets and walk their mode of transport until they reach the gate. The students being collected by a parent or nominated person, must walk directly to that person, whether it be that individual's car or to their supervisor. Student's are only to play on the playground if they are being supervised by the adult collecting them.

If parents or carers are parked on the other side of the service road, students will need to use the crossing.

Students waiting to be collected must wait on the brown seats outside the 3-4 classroom. If they have not been collected by 3:30pm, staff will attempt to make contact with the student's parents.